

# Forest Run

Professionally Managed by Munz Corporation

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## Your Friendly Staff

Tracy Fuller  
Assistant  
Resident Manager

Jeff Paulson  
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Max Esterholm  
Groundskeeper

## Important Numbers

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Website:  
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## Office Hours:

Monday 10am-5pm

Tuesday 10am-5pm

Wednesday 10am-6pm

Thursday 10am-5pm

Friday 10am-5pm

Saturday 10am-2pm

Sunday  
Closed

3362 Forest Run Court  
Madison, WI 53704



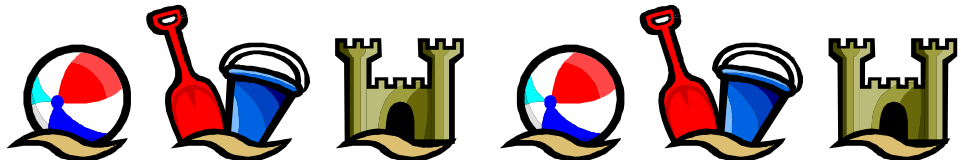
## Summer Greetings!



I hope everyone is enjoying the warm weather we have been having. Time to get outside and enjoy some wonderful springtime activities! We have some great resident events planned for the next few months. June is Resident Appreciation month! Stop by the office every Wednesday for a special gift just for Forest Run residents, including free starter plants for your gardens and homemade treats. Speaking of

gardens, I want to remind everyone about our annual flower contest. 1<sup>st</sup> place-\$100.00 off your rent, 2<sup>nd</sup> place-\$75.00 and 3<sup>rd</sup> place-\$50.00. Please call the office for permission before doing any plantings or decorating to make sure they are allowed and do not violate your lease. We are looking forward to sitting on our patios and balconies and would like to remind everyone that you should only have patio furniture and related items out there. As you know, grills are prohibited from being used on any patio or balcony and must be 10 feet from buildings when in use. Please also be mindful of your neighbors when grilling so as not to have

smoking going into their windows. Also with the warm weather, many residents like to keep their doors and windows open so remember to keep noise levels down both inside your apartment and directly outside neighbor's apartments such as along sidewalks, poolside, and parking areas especially during the evening hours. Lastly, I want to congratulate our recent Early Bird Contest winner, Amelia Soto. Keep those rent checks coming in before the 1<sup>st</sup> and be entered to win \$50.00 off your rent. Until Next Time...  
Tracy



## Summer Cash...

More fun loving people to join our community! Do you know someone looking for a fantastic apartment? Refer your friends and family to any Munz Corporation apartment community and show them the relaxing lifestyle that could be theirs. You can receive a \$150.00 gas card or rent credit the month they move in. Call the office for details.

## Enjoy the Fourth

We would like to wish you a fun-filled and safe Fourth of July holiday. If you will be traveling, remember to drive safely and have a good time. For those of you sticking around, please remember that the use of fireworks, firecrackers, and sparklers is not allowed on the property. Your cooperation is important to maintain the safety of everyone in our community.

## Glad you are Here!

Welcome to all our residents who have moved in recently. Summer is a great time to become a part of our community. We have many social activities to help you get to know your neighbors. So, don't be shy. And if you have any questions, or need assistance, please call the office. We are here to serve you.



## Important Dates to Remember

### June

1<sup>st</sup>-Rent Due  
14<sup>th</sup>-Flag Day  
21<sup>st</sup>-Father's Day &  
First Day of Summer

### **RESIDENT APPRECIATION MONTH**

### July

1<sup>st</sup>-Rent Due  
3<sup>rd</sup>-Office Closed  
4<sup>th</sup>-Independence  
Day & Office  
Closed

### August

1<sup>st</sup>-Rent Due

## Summer Reminders

### **Severe Weather Safety**

Severe weather is always a possibility during the summer season so please remember the following:  
\*Make sure you have a flashlight, battery-powered radio and fresh batteries handy.  
\*If you don't have adequate surge protection, you should unplug sensitive electronic devices such as televisions, DVD players, stereo systems, and computers.  
\*If severe weather

threatens, located a safe spot in your apartment where you can go.  
\*It is recommended that you get away from windows, doors, and outside walls.  
\*If your apartment building doesn't have a basement, take cover in the middle of your apartment, on the lowest floor.  
\*A windowless room, such as a bathroom or closet is best.  
We want to keep all our residents safe this summer season.

### **Keeping Cool**

Please remember to use these guidelines for the most efficient use of your air conditioner and to save energy...  
\* Set temperature control no lower than 78 degrees  
\* Keep lamps, TV sets, and other heat sources away from your thermostat.  
\* Make sure furniture does not block or obstruct vents or air returns.  
\*Keep apartment doors closed.  
Thanks for your cooperation!



## Maintenance Corner

Summer time is a good time to check your window and patio screens. Call the office to report screens that are torn, have holes, or are not properly fitted. Patio doors should open and close easily and have working locks.

Keep screens and patio door tracks clean by gently wiping them down with a mixture of hot water and a few drops of dishwashing detergent. You'll be amazed at the difference it makes. Also, please remember

to put bags of garbage directly into the dumpsters and close the lids completely. This will help contain odors and discourage rodents. It's important for the health and safety of our community. Thanks for your cooperation.